

**Oviedo High School • 601 King Street • Oviedo FL 32765**

**Executive Board Monthly Meeting**

**December 10, 2019**

Executive Board Monthly Meeting called to order at 7:09 PM

Motion to approve November Minutes: 1<sup>st</sup> – Whitney Astacio, 2<sup>nd</sup> – Jacob Cossairt; Motion passed

**Meeting Attendance:** Randy Dulaney, Zac Chowning, Marge Maturo, Whitney Astacio, Lynne Fetter, Jacob Cossairt, Josie Cossairt, Angel Astacio, Hillary Lueck, Karen Festejo, Carrie Hersman

**Band Director/Associate Band Director: Randy Dulaney and Zac Chowning**

- Mr. Dulaney expressed how grateful he is to Mr. Chowning for Showcase effort
- Mr. Chowning is finalizing logistics for performance this weekend

**President's Report – Marge Maturo**

- Marge requested from the Directors an updated calendar of dates for January – May 2020 activities including MLK parade, MPA, Icebreaker, Spring Showcase, Spring Football Classic
- Dates are needed to allow planning for 2020 Budget meeting, Bucks for Band
- Transportation request received; a meeting with Administration will be requested to address expenses
- The Executive Board and Director agreed to plan a special meeting to review existing Bylaws 12/23/19 at 7:00 PM

**Vice President's Report – Jacob Cossairt**

- Showcase preparation, thank you to Jennifer Berman for delivering posters to local area to promote the event
- Volunteer opportunities updated in Charms

**Treasurer's Report – Whitney Astacio**

Whitney reported the most recent balances:

- Checking Account as of 11/18/19: \$23,598.88
- Savings Account as of 11/30/19: \$34,465.11
- Guard Savings as of 11/30/19: \$4,005.91

**Secretary – Lynne Fetter**

- **Approved November minutes to be sent to Ethan Lueck to be added to website and follow up on October request**

**Student Accounts Treasurer – Josie Cossairt**

- Student account balance (-\$32,538.51)
- **Winterguard fees to be applied for December**

**Auxiliary Committee – Hillary Lueck**

- Hillary reported Winter guard rehearsals started
- Chocolate fundraiser – anticipated profit ~\$3900
- Costume fittings to be scheduled
- Additional fundraisers being planned, Spirit Night, Sponsorships & possible pancake breakfast

#### **Banquet**

- No report

#### **Chaperone – written report from Kathie Lind**

- Huge thanks to all our chaperones this marching season!
- We received the new medical box and works great. Many thanks to our Medical Team - Laura Seward and Elizabeth Kazaka.
- **Looking forward will need 4-6 chaperones for MLK parade**

#### **Concessions – Carrie Hersman**

- Soccer/Lacrosse student sign-ups  
In 2020-2021 will post scholarship sign-ups early
- Carrie reported some students no show/no notice for shifts preventing others from working  
It was agreed that students will not be permitted to sign up for future shifts if they do not provide notice to the Concession chairs
- Jeremiah's profit \$863.80 from 5 games
- **Concessions will order a small first aid kit**

#### **Events – Hillary Lueck**

- **Hillary reported the need to evaluate Gymnasium floor protection in advance of FFCC 3/7 Winterguard show**

#### **Fund Raising – Jenn West-Hassell**

- Jenn reported we are still working on wrapping up Cheesecake Sales
- Mattress Man fundraiser – Mr. Dulaney and Chowning confirmed Commons reserved 2/9/20
- **Mr. Chowning will follow up to determine if a flyer may be sent out through Skyward**
- Middle School advertisement was not approved by Directors
- **Mr. Chowning will confirm if set up is possible on Saturday evening 2/8/20**
- Funds will be collected for band general fund
- **A parent meeting will be planned for January 21, 2020**

#### **Hospitality – Yvonne Mouser**

- **For FFCC Winterguard 3/7 show Hillary and Marge confirmed we will need Judges lounge for ~ 10 FFCC judges/staff**

#### **Media – Reg & Karen Festejo**

- Smugmug payment \$767.61

#### **Publicity**

- Vacant

**Spirit** – Kay Gaddis

- No report

**Student Hospitality** – Lynne Housand

- No report

**Transportation/Equipment** – Angel Astacio

- Will move ahead to replace tires on small trailer; winterguard trailer will not be used this season
- Small trailer will be ready for MLK parade

**Web/Internet** – Ethan Lueck

- No report

**Uniform – Written Report from Kathie Lind**

- New shirts, ties for 6th period wind ensemble, and additional dress has been received from Stanbury - thank you Whitney for taking care of this.
- Uniforms have been fit
- For concert season. There has been a lack of student attention to taking home their concert uniform. All alterations have been made and a bill from Gerta for alterations will be sent directly to OHSBBA. I do think we had a minimal number of alterations.
- Uniforms will be washed/dry cleaned after MLK parade

**Directors confirmed or uniform jackets will be worn for MLK parade and students should take home their performance shirts**

**Old Business**

- FMBC Semi Finals and Preview of Champions  
Whitney provided estimated balance of earnings from Preview of Champions, FMBC Semi-finals
- Preview of Champions: net profit \$8255.70; two bands with fees outstanding  
Concessions ~ \$4000 profit
- FMBC Semi Finals – net profit \$2200.27  
Concessions gross - \$6474.75, expenses need to be reconciled

**New Business**

- **Winterguard mandatory parent meeting planned for Wednesday, December 18, 2019 at 7:30 p.m. in the Bandroom**

**Announcements**

**Next meeting will be on January 14, 2020 at 7:00PM**

Meeting Adjourned at 8:27 p.m.

**Look Ahead Calendar:**

**12/13-15 Showcase Concert**

**1/20/20 MLK Parade**

**3/7/20 FFCC Winterguard Competition**