

Oviedo High School • 601 King Street • Oviedo FL 32765

Executive Board Monthly Meeting

October 15, 2019

Executive Board Monthly Meeting called to order at 7:00 PM

Motion to approve August Minutes: 1st – Jacob Cossairt, 2nd – Jenn Hassell; Motion passed

Meeting Attendance: Marge Maturo, Whitney Astacio, Lynne Fetter, Jacob Cossairt, Josie Cossairt, Rosa Howard, Jennifer Berman, Angel Astacio, Jenn Hassell, Hillary Lueck, Amy Ganser, Karen Festejo, Kay Gaddis, Carrie Hersman,

Band Director/Associate Band Director – Zac Chowning Written Report

- All County applications deadline Friday, October 18, 2019. **Applications to be distributed to students during Wednesday rehearsal and collected during class. Mr. Chowning will deliver with \$250 payment (LBHSBBA) to Brad Wharton.**
- Fundraising – **Blast Athletics Administrator permissions to be granted to Karen Festejo, Media and Jenn Hassell, Fundraising Chair**
- Cheesecake student instructions power point will be set up before canvassing by Mr. Chowning
- Facilities confirmations and **follow up** include:
 - 10/19/19 Band Room – Cheesecake Canvassing
 - Concert Uniform fittings may begin Tuesday, 10/22/19 during class
 - Pending **approval by Administration for delivery of Guard fundraiser chocolate bars to the office - Mr. Chowning will follow up**
 - **11/2/19 – Preview of Champions, building 1 is reserved; Mr. Chowning will confirm air-conditioning is turned on**
 - 11/9/19 – Braden River confirmed FMBC competition registration
 - **Directors will send email communication through Charms with FMBC competition date change from Riverview 11/16 to Braden River 11/9**
 - **Mr. Chowning will follow up to have band room unlocked earlier to allow students to put instruments/guard equipment away prior to 1st period**

President's Report – Marge Maturo

- Marge announced Mr. Ackley, Arts Assistant Principal is transferring to LHHS. Effective Monday, October 21, 2019, Nancy Diaz will replace Mr. Ackley

Vice President's Report – Jacob Cossairt

- Timber Creek confirmed student attendance for this week's game. 175 students with ~40 who may visit concessions

Treasurer's Report – Whitney Astacio

Whitney reported the most recent balances:

- Checking Account as of 9/18/19: \$30,962.04
- Savings Account as of 9/30/19: \$23,590.99
- Guard Savings as of 9/30/19: \$4,004.57

Secretary – Lynne Fetter

- **Approved September minutes to be sent to Ethan Lueck to be added to website**

Student Accounts Treasurer – Josie Cossairt

- **Monthly statements to be sent after pre-order meals from Colonial game added to student accounts.**
- Student account balance (-\$37,992.40)
- 148 members with outstanding balance; 40 members with balance >\$500

Auxiliary Committee – Amy Ganser & Hillary Lueck

- Winter guard WGI Dayton airfare booked for April 1, 2020 – April 5, 2020; **Deposit of \$1700 due to Southwest Airlines by 5:00 p.m. October 24th**
- **Chocolate fundraiser – need approval from Band Directors to accept delivery at school. Mr. Chowning to confirm**

Banquet

- No report

Chaperone – Kathie Lind, written report

- Chaperone schedules for remainder of the season have been sent out
- Medical box needs to be replaced; handle cannot be repaired ~\$50
- **Whitney Astacio to coordinate with Laura Seward to order replacement from Amazon**

Concessions – Carrie Hersman

- Hagerty football game 10/25/19, Angel Astacio will set up Food Truck on Wednesday in advance of Friday's game
- Concessions needs extra volunteers for stand and second location; **Marge will send Charms email requesting volunteers**
- **Whitney will ensure 2 additional cash boxes available for Food Truck**
- **Carrie will request checks for supplies before 10/24**
- James Fetter made temporary repair to grill stand; **he will research replacement cost and present to Board for approval**

Events – Hillary Lueck

- POC volunteer meeting immediately following BBA meeting
- FMBC Semi Finals – awaiting additional details on requirements for tabulator

Fund Raising – Jenn West-Hassell

- Cheesecake instructions confirmed in written Directors report
- **Need confirmation that auditorium is available for delivery – follow up item for Band Directors**
- **Blast Athletics launched 10/15; Jenn to follow up on student participation**

Hospitality – Yvonne Mouser

- **Track or Treat – Yvonne to send email on event and candy donations**
- **Suggestion to make plastic bags available for students on 10/30**

Media – Reg & Karen Festejo

- Smug Mug earned \$896
- **Need a Committee volunteer videographer to learn for 2020-2021 season**

Publicity

- Vacant – position needs to be filled

Spirit – Kay Gaddis

- No report

Student Hospitality –

- No report

Transportation/Equipment – Angel Astacio

- All available equipment on the Field; await one final build
- Spare tire on trailer to be replaced
- SC Sherriff will drive trailer on 10/17/19 to TCHS game

Web/Internet – Ethan Lueck Written Report

- August meeting minutes updated on website

Uniform – Written Report from Robin McMurray

Outstanding items:

- Dry cleaning uniform jackets – **ok to schedule cleaning now (Marge)**
- Show shirts showing wear – **schedule washing this week**
- Concerns about new students knowledge on how to hang uniforms – **Lynne Fetter will follow up with Robin on existing YouTube video demonstration, if effective request it be played for students again.**
- **Concert fittings during class time – Mr. Chowning confirmed approval beginning 10/22**

Old Business

- **Hagerty Logistics** – concessions and equipment crew are coordinating
- **MPA – Directors will provide report time**
- **November FMBC competition data – Mr. Chowning confirmed Braden River on 11/9**

Announcements

Next meeting will be on November 12, 2019 at 7:00PM

Meeting Adjourned at 7:41 p.m.

Look Ahead Calendar:

10/18 No Rehearsal

10/19 Cheesecake Canvassing (rescheduled to 10/26 due to weather)

10/25 Hagerty Football Game

10/26 MPA

10/30 Track or Treat

11/2 Preview of Champions

11/9 Braden River HS Competition

11/23 FMBC State Competition