

Oviedo High School • 601 King Street • Oviedo FL 32765

**Executive Board Monthly Meeting
July 12, 2017**

The Executive Board Monthly Meeting was called to order at 6:37pm. Motion to approve the minutes 1st – Whitney Astacio, 2nd – Melinda Ragland. Motion passed.

President's Report – Michele Byington

Michele introduced BJ Mann as the new chaperone chair and Michelle Menoher as the new Banquet chair. The band is still looking for someone to chair the Fundraising Committee.

The registration forms for the new school year have been updated and are on the web site.

A new fridge has been purchased for the concession stand. It was used for the first time during the lacrosse tournament fundraiser for Kevin Clark held at Oviedo High. The band donated \$500 from the concession revenue to the fundraiser.

Vice-President's Report – Marge Maturro

No report.

Treasurer's Report – Whitney Astacio

Reconciled balances:

Checking account as of 6/18/17: \$8,114.44

Savings Account as of 6/30/17: \$23,486.92

The Color Guard Reserve for WGI Championships is \$6,685.50. This is in the checking account. There was a discussion as to whether to transfer the reserve funds to the savings account following student registration.

Whitney read out a thank you note from Music and Motion for the June event.

Whitney has been sent a package of bar codes from Charms which could be used to label uniforms. The bar codes could be set up with the student ids and could be used by bus captains to check students onto the buses.

Secretary – Janet Hey

Janet Hey created the sign in sheet for those in attendance.

Student Accounts Treasurer – Daun Cooper

Daun reported that all student balances have been uploaded on Charms and that parents can now pay by credit card on Charms. Charges for June Color Guard and summer instrumental rentals have all been entered and the resulting student account balance is **(\$5,016.03)**.

The Scholarship fund balance remains unchanged since the last meeting at \$1,326.36, making the total Student Account Balance (3,689.67).

Daun will e-mail monthly statements for all accounts with negative balances. She now has a swipe for credit card transactions that can be used on registration night. The band is charged processing fees when parents use credit cards so the preferred payment option is check or cash.

Band Director – Dennis Line

No report.

Uniform Committee – Mindi Lalich

No report.

Auxiliary Committee – Melinda Ragland

Melinda reported that Color Guard needs 5 new sabers, @ \$203/pc. Melinda made a motion to purchase the sabers following registration night; 2nd – Dennis Line. **Motion approved.**

Chaperones – BJ Mann

No report

Concessions – Joanna Ortiz

No report

Fundraising – Marge Maturo

No report

Media Committee – Dale Voorhees/Katrina Voorhees.

Dale asked the meeting if they wanted parents to pre-order end-of-year and Showcase DVDs at registration night or whether sales should go through Charms. It was decided that sales would go through Charms.

Hospitality Committee – Eileen Scully

Eileen reported that Hospitality will be offering meals to purchase every day at Band Camp, other than the day of the Pot Luck. Meals must be pre-ordered and paid for at registration night. Information on this needs to be posted on all social media.

Publicity Committee – Linda Trocine

No report

Web Internet Committee – Charley Cartee

No report

Spirit Committee – Kay Gaddes

No report.

Transportation/Equipment Committee – Larry Byington

Larry stated that he needs the Equipment kids to wash the trailer on Saturday 7/22. The semi needs to be prepped before the first away game – the adult equipment crew will do this during the first week of rehearsals.

Banquet Committee – Michelle Menoher

No report

Unfinished Business

Tuba Grant: Linda Trocine reported that she had 2 more volunteers to help her. There are 12-15 grants that can be applied for and she has prioritized them and they are currently actively working on three. Michele Byington agreed to write a summary of the need and reported that she and Mr Line have a meeting with Mr Trybus on 7/13 to see if the school is able make a contribution.

Food Truck: Michele stated that the \$750 approved at the last meeting to convert one of the trailers to a food truck for concessions will not be enough and since the work would not be completed in time for the Hagerty High game the work will be postponed.

New Business

Registration Meeting

Details for the registration meeting in were discussed. Parents will be encouraged to input their information into Charms and to print out their student's account balance before the registration meeting. Four notaries have agreed to help at the meeting.

Chaperones: Band Camp/Bus Captains

BJ Mann will meet with Kristen Betancourt, previous chaperone chair, to determine volunteer needs for band camp. Bus captains were discussed.

T-Shirts

Michele Byington reported that the T-shirts have been designed and there was a discussion on where to place the order, as there have been issues with timely delivery in the past. Another supplier has been found who will match the previous price and there was a discussion as to their reliability and quality. It was agreed that a sample of their work should be requested before switching to the new supplier.

NYC trip

Marc Kolodinsky reported that the trip information is up on Charms. Dates are Tuesday 3/20/18 through Friday 3/23/18, leaving early morning and returning late. The group will be staying at the Sheraton Hotel at Newark Airport, with quad occupancy for students and double occupancy for chaperones. All other items on the itinerary may still change. \$1480 will be the most it could cost, as the price has been set with the flights at maximum price. If the air fare comes down, so will the trip price. Trip payments will be paid directly through the Pace web site and there was a discussion as to how students can use their fundraising balances to pay and the logistics of this.

Banquet

Michele Byington reported that Lori Mitchell, outgoing Banquet Chair, had provisionally booked the Westin Hotel in Lake Mary for next year's banquet on May 20th but that the price was set to rise to \$30/head. The hotel is the only local venue that is large enough to accommodate over 300. Michele raised with the hotel management the issues that arose at the banquet this year, and the Westin has agreed to \$28/head for 2018.

Hagerty Game

Michele Byington reminded everyone that this home game is very early, Sept 8th, and that we will need around 60 volunteers for concessions.

Announcements

Due to the Wednesday rehearsals, the meetings for the duration of Marching Season will be moved to Tuesday nights.

Adjourn at 8:15pm