

Oviedo High School • 601 King Street • Oviedo FL 32765

**Executive Board Monthly Meeting
June 14, 2017**

The Executive Board Monthly Meeting was called to order by Marge Maturo at 6:39pm. Motion to approve the minutes 1st – Eileen Scully, 2nd – Charley Cartee. Motion passed.

President's Report – Michele Byington

No report.

Vice-President's Report – Marge Maturo

No report

Treasurer's Report – Whitney Astacio

E-mailed report:

Checking Account reconciled balance as of 5/18/17: \$25,869.46

Savings Account reconciled balance as of 5/31/17: \$23,486.88

Michele and I have answered all the questions of the Seminole County Auditor. I am hand-delivering the package to the auditor's office tomorrow morning (6/15/2017).

Dennis Line asked if the reserve money for Color Guard's Trip to Dayton next year was in the checking or savings account or whether it was in a separate account.

Secretary – Janet Hey

Janet Hey created the sign in sheet for those in attendance.

Student Accounts Treasurer – Kendra Juge

E-mailed report:

Banquet tickets provided - as usual - a wonderful incentive for people to pay off those last remaining fees (missing socks, food orders, Spring instrument rent, and the like), and so we end the 2016-17 year on a high note. Leftover funds from senior accounts have been moved either to siblings or to the Scholarship fund. As you know, all other leftover funds will stay in each student's account for the 2017-18 year. Kudos to those concessions students and Guard parents who are already paying ahead for next year!

SA Positives:	\$7,539.64
SA Negatives:	-\$5,286.12
Net:	\$2,253.36

Scholarship:	\$1,326.36
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SA TOTAL:	\$3,579.88
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Band Director – Dennis Line

Dennis reported that the Music and Motion Camp held at Oviedo was very successful – Concessions made about \$500, and the boosters received \$2000 for hosting.

Next year's competition schedule will be Leesburg on Oct 7th, Colonial High on October 14th and the MPA will be in Polk County on October 21 since Seminole County's MPA is the same date as the Homecoming Dance.

Marching Rehearsals in the fall will continue to be Monday/Wednesday. **Dennis made a motion to move the booster meetings to Tuesdays @ 6:30 during marching season so that either he or Marc Kolodinsky can attend. 1st – Marge Maturo; 2nd – Melinda Ragland; Motion passed.**

Auxiliary Committee – Melinda Ragland

Melinda reported that the Music and Motion staff were very impressed with Hospitality. There are 32 guard students practicing over summer and anyone still interested in joining Color Guard is welcome to come along to rehearsals.

Chaperones – Laura Seward

No report

Concessions – Joanna Ortiz

Joanna reported that she had been busy cleaning the stand in preparation for the charity event on June 20th: a lacrosse tournament being held at Oviedo to raise money for the family of a local coach killed recently; food is being donated and the boosters will run concessions and donate the money.

Fundraising – Marge Maturo

No report

Media Committee – Dale Voorhees/Katrina Voorhees.

No report

Hospitality Committee - Eileen Scully

Eileen stated that Hospitality will do pre-orders for meals during both weeks of band camp.

Publicity Committee – Linda Trocine

Linda reported that she met with Mary Beth North about Publicity for OHS BBA this coming season and they will be assembling a plan to get the word out about Band events and news. If you have ideas about Publicity, please email them to me under the subject of OHS Band Publicity.

Spirit Committee – Kay Gaddis

No report

Transportation/Equipment Committee – Larry Byington

E-mailed report:

1. Trailer 1, concessions storeroom and the shed have been cleaned and organized-thanks to the Ortiz's, Mr. K, Michele and the dumpster provided by the school. (Note: Trailer 1 will be used for storage and still contains a bunch of extra donated coolers that may be needed for band camp and Hagerty game).

2. "Infinity" hallway has been cleaned and organized as well. (Note: The new OHS/PIW battery is in boxes in the semi and will need to be moved to this hallway or stored in Trailer 4 at some point).

Items that need to be done:

1. Wash and wax the trailers, tire maintenance, etc. This is the first task for the new student equipment crew and drum majors. Suggest two dates; Saturday, July 15 9:00am-12:00pm or Wednesday, July 19 6:00pm-9:00pm (It will obviously be cooler at night). We have washing supplies, but will need a couple of extra hoses and the water key for the spigot near the band room.

2. Move trailer 3 (golf cart, podiums, extension cords, first aid box, Spirit Wear, etc.) to stadium after washing.

3. Repair gate (small gate lock and main gate wheels) at the stadium.

4. Food Truck conversion? If so, need to be done before school starts.

5. Clean inside of semi, prepare for transport before first away game.

6. Select and train a new Equipment Chair...I'm on a 2-year exit plan!

Uniform Committee – Mindi Lalich

No report

Web Internet Committee – Charley Cartee

Charley stated that he is updating the band web site and integrating it with Charms. He will be testing the e-mails on the web site this summer.

Banquet Committee – Lori Mitchell

Lori asked in an e-mail whether she should reserve the Westin for next year's banquet. There was a discussion regarding possible alternative locations; the problem is finding a location large enough.

Unfinished Business

Food truck: Larry Byington has suggested that one of the trailers be converted to a "food truck" for use at competitions, Preview and Hagerty home games. **Dennis Line made a motion to use \$750 from the props budget to convert the trailer to a food truck for use at competitions, Preview and Hagerty home games. 1st – Marge Maturo; 2nd – Eileen Scully; motion passed**

Tuba project: Linda Trocine updated the board with the work she and James Davidson have been undertaking to locate funding for new tubas:

(1) A handful of people responded to Mr. K's Facebook post a while back and two have responded in the affirmative to my followup: thank you to Renee Cartee, Band Mom and to OHS Band Alum Aubrey Sirman, who is working on her doctorate in biology!! The four of us will work together on dividing up the work and supporting each other.

(2) From the list James acquired from his friend at Rollins' College Edith Bush center, we have 14 relevant foundations to which we can apply for funding. I read through their offerings closely and estimated the relative probability that we will be successful in winning a grant award and estimated the relative value of an award from among the 14 charities. We will aim to tackle all 14 of these but will do so strategically.

(3) From the charities' summaries, I've compiled the following list of materials we will need for some or all of these 14 charities to include with the applications. Please reply with copies of the following items so we can proceed.

- a. IRS Determination Letter (this will say that OHS BBA is a non-profit – **Whitney**, do you have this?)
- b. Copy of the current year's OHS BBA Budget (**Whitney**)
- c. Most recent audited financial statement/990 (**Whitney**)
- d. A list of the officers' names and affiliations (**Michele**)
- e. Qualifications of key personnel (short biographies of **Mr. Line and Mr. K**, particularly as it relates to tubas; any brass or tuba support staff, too)
- f. Detailed description of the project (***I will draft this and return to you.***)
- g. Names and contact info of any band parents that work for the following entities – perhaps **Mr. K or Mr. Line could ask** via Facebook or Charms? AT&T; Darden Restaurants; Publix; TD Bank; SunTrust Bank; PNC Bank; Fifth Third Bank – this is because these charities have “matching grants” based on how much their employees contribute).
- h. Brief history of our organization and description of its mission (**Michele** do you already have something like this or shall I draft something?)
- i. List of additional sources of funding and amount of support (**Michele and Mr. Line**: I have the Conn Selmer number; what is Mr. Trybus' contribution? Any others so far?)
- j. Any printed literature or brochures that we have that describes OHS, the Band program, etc. Perhaps, **Michele**, we have old programs or the welcome packets for new parents that we can share (only one charity asked for this.)
- k. How we will measure our “success” if the grant is funded (**Mr. Line and Mr. K**, do you have anything specific for this? Better scores at competitions? Some way to measure the quality of the sound the students' produce? Some way to measure the students' success in school or in band or in pursuit of mastery of the tuba? Aesthetics measures? Sound measures? Scores? Students' success?)

(4) Our group's next steps are to make initial applications and request application forms of the various foundations; assemble the materials in #3 above; and begin submitting these grant requests, according to their timetables.

(5) Meanwhile, we welcome others to continue to identify prospective sources of funding and enlist more people to help with this via word of mouth and possibly a Go-Fund-Me or similar campaigns.

New Business

None

Announcements

None

Adjourn at 7:23 pm