

Oviedo High School • 601 King Street • Oviedo FL 32765

**Executive Board Monthly Meeting
May 10, 2017**

The Executive Board Monthly Meeting was called to order at 6:30 pm. Motion to approve the minutes 1st – Dennis Line, 2nd – Charley Cartee. Motion passed.

President's Report – Michele Byington

Michele Byington welcomed Laura Seward and reported that Laura, Denise Solina, Amy LaPorte Parkinson and Melinda Ragland will work together in charge of chaperones in 2017-2018. A replacement is also needed for Lori Mitchell to coordinate Banquet next year.

Michele also reported that the minutes to the monthly executive board meetings will go up on the Oviedo Band web site, once they have been approved.

Vice-President's Report –Daun Cooper

No report

Treasurer's Report – Whitney Astacio

Reconciled Bank Balances

Checking as of 4/19/17: \$18,483.08

Savings as of 4/30/17: \$23,485.96

Whitney reported that this year the county required an end-of-year audit of the Band's accounts. Michele Byington and Whitney prepared this and submitted all requested information to the County Office on April 28th.

Secretary – Janet Hey

Janet Hey created the sign in sheet for those in attendance.

Student Accounts Treasurer – Kendra Juge

Kendra reported that with banquet ticket sales underway, many fees are being submitted. April's report shows only those ticket sales that took place prior to May; more will be in May's report.

April 30 Student Accounts

SA positives: \$9,732.47

SA negatives: **-\$10,362.43**

Scholarship: \$1.09

SA OVERALL: **-\$628.87**

With the year coming to an end, Kendra asked for approval from the Board to write off bad debts for those seniors who have moved, no longer attend school, and/or as appropriate. **Dennis Line made the motion to approve; 2nd – Daun Cooper. Motion passed.**

The balance for each student's account will transition to Charms after Banquet.

Band Director – Dennis Line

Dennis reported that the Jazz Concert will be in the amphitheater on May 11th. The Jackson Heights and Indian Trails Jazz bands will perform as well as the Oviedo Jazz Ensembles. Kona Ice will be there and 25% sales will come to the band.

The spring football game is 5/19, 9th through 11th Grade students will all be there and 12th Graders and incoming freshman are invited. Ice Breaker is 5/16, leadership applications are in and Drum Major auditions will be after school 5/12. Guard auditions are 5/10 and 5/11. The next Percussion camp is during Ice Breaker with auditions on 5/30.

Next year, 2017-2018, Color Guard will go to WGI World Championships in Dayton. Everyone in the band will have the option to go to NY – the band directors are working with Pace Travel to plan this.

Auxiliary Committee – Melinda Ragland

No report

Chaperones – Kristen Betancourt

No report

Concessions – Debbie Felty

Preparations are underway for the Spring Classic on May 19. With all band students performing, the concessions stand will be adult volunteers only. An e-mail blast will be sent out.

Final inventory will be done and submitted this week. All student and adult volunteer hours have been submitted. ROTC used the concession stand for their field meet (our fridge is not cooling currently) and Choir borrowed our old coolers and they will be returned this week. Debbie is attempting to re-create 8 years' worth of online records which were lost in a building flood. The fall football schedule has been published - Hagerty is early!!

Fundraising – Marge Maturo

No report

Media Committee – Dale Voorhees/Katrina Voorhees.

Katrina reported that the end-of-the-year video is done and ready to be added to the end-of-the-year DVD along with the multi angle video show. The student historian will be providing the morph video this weekend for us to add to the seniors' DVD. The DVD will also have the band camp video and the last four years' worth of shows. A Smug Mug gift certificate for \$20 or 50% off will be given to each Senior with the end-of-year DVD.

Hospitality Committee – Eileen Scully/Tiffany Roberson

No report

Spirit Committee – Lisa Scheffler

Lisa reported that Spirit will sell at the Parent Meeting at Ice Breaker. She needs to undertake an inventory and a t-shirt design is needed for next year's band shirt.

Transportation/Equipment Committee – Larry Byington

No report

Uniform Committee – Mindi Lalich

No report

Web Internet Committee – Charley Cartee

Charley asked who had full admin access to Charms as that is required for some tasks. Dennis Line offered to help Charley.

Banquet Committee – Lori Mitchell

Current banquet numbers are 300 with some ticket orders still to be processed. The room booked is limited to 300 but fortunately the ballroom is free and the hotel has moved us at no extra charge. 3 cakes have been ordered and with the high numbers the decision was made to order another half-sheet. Michele Byington reported that she has obtained a photo booth for \$100 – each student will be issued with one ticket to control the numbers of kids through the booth. Joanna Ortiz volunteered to man this. Kendra Juge recommended that the BBA end the purchase of banquet tickets before the Spring Concert, as was the case this year, as this relieves the pressure at the concert.

New Business

Spring Break Rentals – Michele Byington reported that 4 Color Guards rehearsed on Oviedo premises during Spring Break. This business was procured by Michael James and the rent paid by the Guards will be put in reserve for the OHS Color Guard for next year's Dayton trip.

Old Uniforms – these need to be sold to clear space and raise money. They will be advertised.

Music & Motion Michele Byington reported that Oviedo will host a weekend Guard Camp offered by Music & Motion, on June 9/10/11. Part of the facility fee paid by Music & Motion will go to OHSBBA. There will be opportunities to sell drinks/snacks at breaks and M&M will need help to provide the meal plan for the attendees (participants pay \$25 for a 4-meal plan). Guard parents will work it – guard members get a discount to participate.

Camp Forms Michele reported that the Schedule of Fees for 2017-2018 was approved at the Annual Meeting on May 5th and that she is working on the Band Registration Forms. The fees for marching band are the same as last year, Color Guard have gone up.

Tubas Dennis Line reported that the tubas need replacing. Conn-Selmer will provide a \$90,000 grant for 15 tubas and 4 baritones but the band program needs to find another \$90,000. He asked if anyone had experience writing grant applications. There was a discussion as to possible sources for the money and whether local foundations might help. Linda Trocine agreed to help Michele Byington approach local charitable foundations.

Refrigerator – the stainless steel refrigerator in the concession stand is broken and needs replacing (it has been repaired twice this year). There was a discussion as to who might help and how to source

it cost-effectively. **Dennis Line made a motion to replace the fridge, at a cost not to exceed \$800 to us. 2nd – Whitney Astacio. Motion passed.**

Daun Cooper asked and was given permission for Jackson Heights Middle School to use ice from the ice-machine in the concession stand for their band camp.

Adjourn at 7:55 pm